



Full-Time Montessori Toddler (15–24 Months) Certified Directress Opportunity

ROLE: Montessori Toddler Directress (Lead Teacher)

LOCATION: Villa Park, IL

Program Hours: Year-Round | 7:00am–6:00pm

SALARY: \$22–\$27 per hour, based on experience and credentials, full-time

START DATE: ASAP

Montessori Children's Academy is seeking an experienced and committed **Montessori Toddler Directress** to lead our 15–24 month classroom. This role is for a guide who is ready to take ownership of their classroom, mentor assistants, and invest in a long-term teaching home within a collaborative school community.

This position carries significant autonomy and leadership responsibility, balanced by alignment across classrooms and strong administrative support.

Required Qualifications

- **MACTE-approved Montessori Toddler certification**
 - (Candidates willing to pursue certification may be considered with a training agreement)
- Eligibility under **Illinois DCFS standards**
- Strong understanding of Montessori toddler development
- Experience leading a classroom team
- Comfort with daily outdoor learning

The Ideal Candidate Will:

- Bring patience grounded in respect for the child and the work, allowing learning, independence, and team growth to develop at an appropriate pace.
- Take pride in building and sustaining a prepared Montessori environment
- Communicate clearly and professionally with families
- Lead assistants through modeling, coaching, and collaboration
- Seek growth, longevity, and leadership development



- Value consistency and alignment across classrooms

Key Responsibilities

Classroom Leadership

- Design and maintain a Montessori toddler environment indoors and outdoors
- Observe, plan, and present developmentally appropriate lessons
- Supervise, mentor, and develop Assistant Teachers
- Ensure routines prioritize children's safety, care, and independence

Family Communication

- Serve as the primary point of contact for families
- Share classroom updates, observations, and reminders
- Conduct conferences and support parent understanding of Montessori practice

School Collaboration

- Collaborate with fellow leads, the Infant/Toddler Coordinator, and Head of School
- Participate in goal-setting, mid-year check-ins, and annual evaluations
- Support classroom continuity during staff absences

Benefits & Supports

- PTO accrual after 90 working days
- Paid holidays and professional development days
- Medical insurance with school contribution
- Dental insurance option
- Montessori certification tuition support (50%)
- Conference attendance supported (AMS, AIMS, etc.)
- 50% tuition remission for staff children (space permitting)

To apply: Please send your resume to info@montessorimakers.org



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